**Organization and Study Skill Management**<http://www.escambia.k12.fl.us/pbis/rtib/>

**What is it?**

Organizational skills are crucial skills that many student lack as they go through the academic grades. In short all students need a well- designed, thorough organization and study skills program that presents the essential skills and motivates students to make use of them. Yet in order for students to have access to a program of study skills, parents, school administrators, and especially educators must be committed first to the view that organization and study skills are important, second to the idea that a special curriculum for study skills is crucial, and finally to the belief that in order to implement the first two commitments, educators themselves must learn how to teach organization and study skills.

**What it looks like:**

Teaching organizational and study skills can look different throughout schools. It can be an ongoing process in the natural teaching environment or it can be taught just as a core curriculum class would be taught with role playing and role modeling of strategies. Examples include:

* Organization Sessions: How to organize a locker, how to set up a home study area; how to follow a routine for home study. Setting up a notebook system, using a file box and supply tote, and how to organize study time.
* Learning Styles Sessions: Include assessments on learning modalities, personality temperaments and left brain/right brain learning
* Study Strategies Sessions: Include the ones used at school and at home.
* Finals Session: Go over steps to prepare for final exams, write out the plan.
* Memory Strategies: Teach several mnemonic devices during the course.

**Resources**

* http://addadhd.suite101.com/article.cfm/teaching\_the\_adhd\_child\_\_part\_11
* http://www.greatschools.org/students/homework-help/study-skills-for-middle-school-and-beyond.gs?content=322
* http://www.resourceroom.net/older/ida\_studyskills.asp
* http://www.jimwrightonline.com/php/interventionista/interventionista\_intv\_list.php ?prob\_type=study\_\_\_skills\_\_organization